

SCOPE AND FUNCTIONS OF ALL COMMITTEES / CELLS / CLUBS



TEHATTA SADANANDA MAHAVIDYALAYA

A WEST BENGAL STATE GOVERNMENT AIDED DEGREE COLLEGE

AFFILIATED TO THE UNIVERSITY OF BURDWAN

☀ ESTABLISHED – 2013 ☀

P.O – TEHATTA ★ DIST. – PURBA BARDHAMAN ★ PIN – 713122

✉ tehatta.sadananda.mahavidyalay@gmail.com



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— Estd.- 2013 —

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M. :- 9831278235 • E-mail : tehatta.sadananda.mahavidyalay@gmail.com • Website : www.collegetsm.in

Details of Statutory Committees

The governing body of a college is the highest administrative body, plays a crucial role in overseeing and managing the institution.

Governing Body Composition


Sl.No.	Name	Designation/ Capacity
01	Sri. Pranab Roy	President
02	Dr. Nilanjan De	Principal
03	Dr. Hafizul Molla	Government Nominee (1)
04	Sri Debasish Konar	Government Nominee (2)
05	Haramohan Bandopadhyay	Higher Education Council Nominee
06	Sri. Susanta Barik	University Nominee (1)
07	Ms. Papiya Pramanik	University Nominee (2)
08	Dr. Pritam Das	Teacher Representative (1)
09	Dr. Ruchira Chanda	Teacher Representative (2)
10	Arunima Guin	Teacher Representative (3)
11	Achintya Mukherjee	Non-Teaching Staff Representative

Functions:

- To ensure the organization operates within the bounds of applicable laws and regulations.
- To provide guidance on the overall direction the organization should take.
- To make sure that the organization is transparent in all its operations and accountable to its stakeholders.

be typically responsible for financial oversight, effectively and responsible use of resources.




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- To identifies and assesses risks that the organization may face and implements strategies to mitigate those risks. This includes financial, operational, legal, and reputational risks.
- To monitor the performance of the organization against its strategic goals and objectives.
- To maintain the code of ethics and integrity within the organization.
- To play a key role in decision-making and crisis management.
- To focus on the long-term sustainability of the organization, making decisions that consider its future viability and success.

Internal Quality Assurance Cell (IQAC)

Tehatta Sadananda Mahavidyalaya has constituted an Internal Quality Assurance Cell (IQAC) in the year 2018 in order to nurture high quality standards in the teaching-learning process, consistent with the vision and mission of the Institution. The IQAC plays a pivotal role in promoting continuous improvement and accountability in higher education institutions. It is typically established as per the guidelines of National Assessment and Accreditation Council (NAAC) in India. The primary functions of an IQAC in a college include:

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Principal/Chairperson of IQAC
02	Sri. Pranab Roy	Management Representative
03	Dr. Pritam Das, Assistant Professor in Education	IQAC Coordinator
04	Mr. Abu Toyab Sk, Assistant Professor in History	Faculty Representative(Member)
05	Dr. Anindya Mandal, Assistant Professor in Mathematics	Faculty Representative(Member)
06	Dr. Ruchira Chanda, Assistant Professor in Bengali	Faculty Representative(Member)
07	Dr. Alokanda Ghosh, Assistant Professor in Geography	Faculty Representative(Member)
08	Ms. Arunima Guin, Assistant Professor in Sanskrit	Faculty Representative(Member)
09	Ms. Basanti Rani Bag, Assistant Professor in Philosophy	Faculty Representative(Member)
10	Mr. Achintya Mukherjee	Non Teaching Staff
11	Dr. Hafizul Molla Assistant Professor in Mathematics, Manbhum Mahavidyalaya	External Academic Expert
12	Mr. Subrata Roy	Industry Expert (Member)
13	Ms. TaufiquHassin	Student Member
14	Ms. Soma Ghosh	Alumni Representative (Member)




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 Tehatta, Purba Bardhaman

The Internal Quality Assurance Cell (IQAC) in a college plays a vital role in ensuring and enhancing the quality of education and overall institutional performance. It is typically established as per the guidelines of accrediting agencies like the National Board of Accreditation (NBA) or the National Assessment and Accreditation Council (NAAC) in India.

Functions:

- To ensure quality in all aspects of the college's functioning, including academic programs, administrative processes, and support services.
- To prepare the college for accreditation processes and assists in the collection and analysis of data required for NAAC accreditation.
- To collaborate with various departments and committees to develop and implement strategies for quality improvement.
- To collect feedback from stakeholders, including students, faculty, and staff, and uses this feedback to identify areas for improvement.
- To assess the effectiveness of academic programs and recommends changes based on evaluation.
- To organize seminars, lectures, workshops, and training programs to enhance the professional quality of the faculty and staff.
- To encourage research activities among faculties and students are often a part of the IQAC's mandate.
- To monitor and evaluate the overall learning outcomes among the students are one of the prime roles of IQAC.
- To identify and disseminates best practices within the institution.




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Tehatta, Purba Bardhaman

Anti Ragging Committee

Sl No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Pritam Das, Asst. Prof. Education Department	Coordinator
03	Abu Toyab Sk, Asst. Prof. History Department	Member
04	Dr. Anindya Mandal, Asst. Prof., Mathematics Department	Member
05	Dr. Alokanda Ghosh, Asst. Prof. Geography Department	Member
06	Susmita Mondal, SACT, Philosophy Department	Member
07	Anjan Kumar, SACT, Education Department	Member
08	Sumon Ghosh, SACT, Bengali Department	Member
09	Achintya Mukherjee, Cashier	Member
10	Santanu Bhattacharya, NTS	Member

Functions:

- No act of ragging, whether it is major or minor, shall go unnoticed.
- No ragger, despite of the gender, student or non-student of the institution, shall go unpunished if committed within the boundary of the college or have done to the related personnel of the institution.
- The ragger will be punished according to the rules and might be expelled from the institution, could set an example for the future protection.
- Displaying Anti-Ragging Posters
- Organizing student sensitization program to make the student aware about the harmful effects of ragging and to encourage them to report any incidents they witness or experience.
- Anti-Ragging Cell has set up a helpline number for students to report incidents of ragging even hiding their names if they wanted.
- Easy associability and reach to everyone for sharing important information related to ragging, college created an Anti-ragging whatsapp group.



Nilanjan De
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Tehatta, Purba Bardhaman

Grievance Redressal Committee

SI No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Alokanda Ghosh, Asst. Prof. Geography Department	Coordinator
03	Dr. Pritam Das, Asst. Prof. Education Department	Member
04	Dr. Anindya Mandal, Asst. Prof., Mathematics Department	Member
05	Dr. Basanti Rani Bag, Asst. Prof. Philosophy Department	Member
06	Sourav Ghosh, SACT, Sanskrit Department	Member
07	Hoimonti Banerjee, SACT, Political Science Department	Member
08	Sumit Nath, SACT, Philosophy Department	Member
09	Achintya Mukherjee, Cashier	Member
10	Santanu Bhattacharya, NTS	Member

Functions:

- This cell will help students to record their complaints through mail or in complain box or by filling form available on college website.
- The cell will address the complaint immediately after receiving from the end of stakeholder after reviewing the cases from all around.
- The cell assures the case to be resolved within stipulated timeframe decided by the committee meeting.




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Vishaka Committee

SI No.	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Basanti Rani Bag, Asst. Prof. Philosophy Department	Coordinator
03	Dr. Ruchira Chanda, Asst. Prof. Bengali Department	Member
04	Dr. Alokanda Ghosh, Asst. Prof. Geography Department	Member
05	Arunima Guin, Asst. Prof. Sanskrit Department	Member
06	Dr. Anindya Mandal, Asst. Prof., Mathematics Department	Member
07	Ms. Nilima Kopti., President, Panchayet Samiti, Kalna-II	Member
08	Taufiqua Hasin, Student, Bengali Hons.	Member
09	Kasturi Kundu, Student, Geography Hons.	Member

Functions:

- The ICC is responsible for receiving complaints related to sexual harassment from students, faculty, staff, or any other members of the college community.
- Upon receiving a complaint, the ICC conducts a thorough and impartial inquiry into the allegations of sexual harassment. This may involve collecting evidence, interviewing witnesses, and assessing the credibility of the parties involved.
- Based on the findings of the inquiry, the ICC recommends appropriate action to the college management. This could include disciplinary action against the perpetrator, providing support and assistance to the victim, and implementing measures to prevent future occurrences of sexual harassment.
- The ICC also plays a crucial role in creating awareness about sexual harassment and promoting a culture of respect and dignity within the college community. This may involve organizing workshops, seminars, and training sessions on preventing and addressing sexual harassment.




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Committee for SC/ST

The Committee for SC/ST in educational institutions is typically responsible for overseeing and implementing programs and policies that promote the welfare and advancement of students from Scheduled Castes (SC) and Scheduled Tribes (ST).

SI No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Anindya Mandal, Asst. Prof. Mathematics Department	Coordinator
03	Dr. Ruchira Chanda, Asst. Prof. Bengali Department	Member
04	Dr. Pritam Das, Asst. Prof. Education Department	Member
05	Arunima Guin, Asst. Prof. Sanskrit Department	Member
06	Susmita Mondal, SACT, Philosophy Department	Member
07	Anjan Kumar, SACT, Education Department	Member
08	Sumon Ghosh, SACT, Bengali Department	Member
09	Rajkumar Bhattacharya, NTS	Member
10	Khokon Santra, NTS	Member

Functions

- Develop and recommend policies that address the specific needs and concerns of students and staffs belonging to SC and ST categories.
- Facilitate the admission process for SC and ST students to ensure the fair distribution of scholarships and financial aid.
- Conduct awareness programs to inform SC and ST students and staffs about available support services, scholarships, and other opportunities.
- Work to eliminate discrimination and create an inclusive and supportive environment for all the members belonging to marginalized communities.
- Celebrate cultural events and festivals relevant to the minority communities to promote cultural diversity, equality, equity and inclusivity.
- Advocate for and ensure adequate representation of minority members in various events and committees of the institution.




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- Establish a grievance redressal mechanism to address issues related to discrimination or unfair treatment of minority students.

Minority Cell

The Equal Opportunity Cell (EOC) in a college is dedicated to fostering an inclusive and equitable environment for all minority students, ensuring equal opportunities and addressing any form of discrimination. It plays a vital role in creating an environment where every student feels valued, inspired and has an equal chance for academic success and personal progress.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Abu Toyab Sk, Asst. Prof. History Department	Coordinator
03	Dr. Ruchira Chanda, Asst. Prof. Bengali Department	Member
04	Dr. Alokanda Ghosh, Asst Prof. Geography	Member
05	Basanti Rani Bag, Asst. Prof. Philosophy	Member
06	Laboni Bag, SACT, Geography Department	Member
07	Sanchita Majhi, SACT, History Department	Member
08	Abhisekh Banerjee, SACT, Sanskrit Department	Member
09	Achintya Mukherjee, Cashier	Member
10	Santanu Bhattacharya, NTS	

Functions

- Organize awareness programs and workshops to educate the college community about diversity, inclusion, and the significance of equal opportunities.
- Provide support services for prospective students from diverse backgrounds.
- Address issues of harassment, bias, or any form of discrimination and provide necessary support.
- Welcome students from different strata of the society with equal opportunity.
- Work towards creating a physically accessible campus, ensuring facilities and infrastructure accommodate individuals with disabilities.
- Monitor and evaluate various practices, policies, and initiatives to ensure alignment with principles of equal opportunity, values, ethics, mission and vision of the college.




 Nilanjana De
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NSS Advisory Committee

National Service Scheme (NSS) is a students' empowerment programme through campus community interaction. At the college level, Principal of the college is the chairperson of the NSS Advisory Committee. One teacher of the college is the programme officer of one NSS unit consisting of 100 student volunteers.

Name	Designation
Dr. Nilanjan De, Principal (Chairperson)	Chairperson
Abu Toyab Sk, Assistant Professor, History Dept.	Coordinator
Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Member
Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Member
Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member
Arunima Guin, Assistant Professor, Sanskrit Dept.	Member
Sumit Kumar Nath, SACT of Philosophy Dept.	Member
Abhisekh Banerjee, SACT, Sanskrit Department	Member
Koyel Ghosh, SACT, Bengali Department	Member
Anjan Kumar, SACT of Education Dept.	Member
Susmita Mondal, SACT, Philosophy Dept.	Member
Sumon Ghosh, SACT, Bengali Department	Member
Hoimonti Banerjee, SACT, Political Science Dept.	Member
Sourav Ghosh, SACT, Sanskrit Department	Member
Laboni Bag, SACT, Geography Department	Member
Sanchita Majhi, SACT, History Department	Member
Achintya Mukherjee, Cashier	Member
Santanu Bhattacharya, NTS	Member
Rajkumar Bhattacharya, NTS	Member
Khokon Santra, NTS	Member




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Function

1. The NSS advisory committee provides guidance for NSS activities within the college. It ensures that NSS activities should align with the objectives and principles of the NSS program.
2. The committee helps in planning, coordinating and monitoring various NSS activities throughout the academic year.
3. It decides the action plan and assists in allocating resources such as funds, materials, and manpower for NSS activities.
4. The committee promotes the importance of social responsibility, awareness amongst not only the students but also the inhabitants of the adopted village. It therefore encourages active participation of all stakeholders including the adopted village members in community service activities.




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ADMINISTRATIVE COMMITTEES

Purchase and Finance Committee

A Purchase Committee, also known as Procurement Committee, plays pivotal role in the procurement process of the institution. Its scope and functions are tailored to the specific needs and policies of the college.

SI No	Name	Designation
01	Sri Pranab Roy, President	Chairperson
02	Dr. Nilanjan De, Principal	Convener
03	Basanti Rani Bag, Dept. of Philosophy	Member
04	Dr. Pritam Das, Asst. Prof. Education Department, IQAC	Member
05	Dr. Anindya Mandal, Secretary of Teachers' Council	Member
06	Achintya Mukherjee, Cashier	Member

Objectives

- Oversee the selection and procurement of textbooks and educational materials.
- Collaborate with different academic departments to understand their procurement needs.
- Identify and evaluate potential vendors for goods and services required by the college.
- Establish a structured approval process for purchase requests.
- Ensure compliance with safety and regulatory standards.
- Maintain accurate records of procurement transactions, contracts, and agreements.
- Ensure documentation complies with regulatory requirements.

Functions

- The Committee will only Purchase items below Rs. 10,000/- per month as a contingency for routine expenditure.
- The above 10,000 items, will not be permitted without quotations.
- Maintenance of the stock register.




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- It does not cover the purchases related to library books, magazines etc. However, purchases required for the Library infrastructure will be covered under the policy.
- Collect and compile list of equipment, computers and any other miscellaneous items required throughout the year by the office and by the different departments.
- Invite sealed tenders quoting the rates for the supply of items from the manufacturers, suppliers and dealers (Depending on the value of the items).
- Open the tenders in presence of the Principal and scrutinize the validity of the tenders.
- Record the resolutions of the meeting.
- Recommend the purchase of the items in case of valid tenders and also on the request of teaching or non-teaching staff.
- Maintenance of the stock registers for the different items.
- Periodic scrutiny of the different items within the institute.


CAS

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Pritam Das, Asst. Prof. Education Department	Coordinator
03	Dr. Anindya Mandal, Secretary of Teachers' Council	Member
04	Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Member
05	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member

Functions

1. The committee helps the teachers in their upcoming promotion to collect, organize, analyse the category specific data and direct them how to organize the entire process of application and filling up forms.
2. The committee organizes various webinars and seminars regarding promotion rules, CAS, service rule and leave rule.
3. The committee fosters a regular academic and career oriented environment in the institution.
4. It encourages the teachers to participate in various extra-curricular activities, seminars, workshop etc.




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WBHS

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Anindya Mandal, Assistant Professor, Mathematics	Coordinator
03	Basanti Rani Bag, Assistant Professor of Philosophy	Member
04	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member
05	Achintya Mukherjee, Cashier	Member

Functions

1. The committee helps the full time faculties to avail cashless treatment at empanelled hospitals and medical facilities for both outpatient and inpatient services.
2. The committee again helps the beneficiary to extend coverage to the family members, including spouse and dependent children, ensuring comprehensive healthcare protection for the entire family.
3. It also helps a teacher if he/she anytime want to opt out from the scheme.
4. As the scheme undergoes updates and amendments to improve benefits and coverage, the committee takes the responsibility to inform the teachers about any changes through official channels.

Leave and Service Book Committee

The service book is a comprehensive record that documents an employee's career history, including details related to appointments, promotions, leaves, and other relevant information. The committee is responsible for ensuring the accuracy and completeness of these records.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Pritam Das, Assistant Professor, Education Dept.	Coordinator
03	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Coordinator
04	Abu Toyab Sk, Assistant Professor, History Dept.	Member
05	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member
06	Anjan Kumar, SACT of Education Dept.	Member




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07	Sumit Kumar Nath, SACT of Philosophy Dept	Member
08	Abhisekh Banerjee, SACT, Sanskrit Department	Member
09	Achintya Mukherjee, Cashier	Member
10	Santanu Bhattacharya, NTS	Member
11	Rajkumar Bhattacharya, NTS	Member
12	Khokon Santra, NTS	Member

Functions

- Maintain and update detailed records of each faculty and staff member's service history along with the committee ensures accurate documentation of appointments, promotions, transfers, and other relevant events.
- Manage records related to various types of leaves (sick leave, casual leave, earned leave, etc. and monitor and document the utilization of leaves by faculty and staff members.
- Ensure that all necessary records are kept in order to avail the retirement benefits and pension calculations.




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Eco-Club

The Eco Club in a college serves several important functions related to promoting environmental awareness, sustainability, and eco-friendly practices among students, faculty, and the broader community.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Anindya Mandal, Asst. Prof., Mathematics Department	Coordinator
03	Dr. Alokanda Ghosh, Asst. Prof. Geography Department	Coordinator
04	Sumon Ghosh, SACT, Bengali Department	Member
05	Laboni Bag, SACT, Geography Department	Member
06	Sourav Ghosh, SACT, Sanskrit Department	Member
07	Susmita Mondal, SACT, Philosophy Department	Member
08	Dwip Ghosh, Student, Geography Honours	Member
09	Kaustav Paul, Student, Geography Honours	Member
10	Soumi Bag, Student, Geography Honours	Member
11	Bidisha Bhattacharya, Student, Geography Honours	Member
12	Adrit Chaterjee, Student, Bengali Honours	Member
13	Subhadeep Dey, Student, General	Member
14	Santanu Bhattacharya, NTS	Member
15	Khokon Santra, NTS	Member

Functions

1. The Eco Club encourages the adoption of eco-friendly practices such as waste reduction, recycling, energy conservation, and water conservation within the college campus. This may involve organizing initiatives like waste segregation drives, tree planting events, and energy-saving campaigns.
2. The club usually engage in community outreach activities to promote environmental conservation beyond the college campus. This could include organizing clean-up drives, tree planting activities, or environmental awareness programs in local communities and works in collaboration with NSS.




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3. It promotes the organization of events and activities on campus that prioritize sustainability, such as eco-friendly festivals, green initiatives, plantation within premises, earth day celebration, endangered species day awareness program.
4. The club monitors environmental conditions on campus and reports any issues or concerns to the principal. This may include monitoring pond water quality, waste generation, and energy consumption.
5. The club helps the Internal College Green Committee to organize the environment and green audit.

Kanyashree Club

Kanyashree Prakalpa seeks to improve the status and wellbeing of girls, specifically those from socio-economically disadvantaged families through Conditional Cash Transfers.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Ruchira Chanda, Asst. Professor, dept. of Bengali	Coordinator
03	Khokon Santra, NTS	Member
04	Bidisha Bhattacharyya, Student 3th Sem (Team Leader)	Member
05	Asma Khatun, Student 5 th Sem - Member	Member
06	Koyel Mukherjee, Student 5 th Sem - Member	Member
07	Sneha Mondal, Student 1 st Sem - Member	Member
08	Mondira Ghosh, Student 1 st Sem - Member	Member
09	Payel Halder, Student 1 st Sem - Member	Member
10	Purba Halder, Student 1 st Sem - Member	Member
11	Nandita Sinha, Student 1 st Sem - Member	Member
12	Tanusri Jar, Student 1 st Sem - Member	Member

Functions

- Konyashree clubs often advocates for women's rights, equity and empowerment not only confined within the boundary of college but beyond. The club also provides opportunities for female students to develop leadership skills through various initiatives like organizing events, awareness program etc.




 Nilanjan De
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- The club organizes sensitization program to encourage the female students motivating towards continuing higher education or equivalent in technical or vocational steams, thereby giving them a better footing in both the economic and social sphere.
- Discouraging marriage till at least the age of 18, the legal age of marriage, thereby reducing the risks of early pregnancies, associated risks of maternal and child mortality, and other debilitating health conditions, including those of malnutrition.

Electoral Literacy Club

Electoral Literacy Club are being set up in the country to promote Electoral Literacy in all age groups of the Indian citizens through engaging and interesting activities and hands on experiences but in an apolitical, neutral and non partisan manner. Electoral Literacy Clubs are especially being set up in colleges all across India targeting the new voters (In the age group of 18 to 21 years old) pursuing their graduation.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Hoimonti Banerjee, SACT of Political Science Dept.	Coordinator
03	Abu Toyab Sk, Assistant Professor of History Dept.	Member
04	Basanti Rani Bag, Assistant Professor of Philosophy Dept.	Member
05	Sumit Kumar Nath, SACT of Philosophy Dept.	Member
06	Anjan Kumar, SACT of Education Dept.	Member
07	Armina Khatun, Student	Member
08	Sayan Pramanik, Student	Member
09	Amina Khatun, Student	Member
10	Dip Dhara, Student	Member
11	Achintya Mukherjee, Cashier	Member

Functions:

- To educate the targeted populations about voter registration, electoral process and related matters.
- To facilitate EVM and VVPAT familiarization.
- To help the target audience understand the value of their vote and exercise their right to franchise in a confident, comfortable and ethical manner.



Nilanjan De

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- To harness the potential of ELC members for carrying the electoral literacy in communities.
- To develop a culture of electoral participation and maximize the ethical voting and follow the principal “Every Vote Counts” and “No Voter to be Left Behind”.

Red Ribbon Club

The Red Ribbon Club of the college aims at nurturing the youth potential by providing them with correct information on HIV/AIDS Prevention, Care, Support and Treatment. It also aims in building their capacities as peer educators in spreading awareness on positive health care behavior and attitude in a probable environment and motivating them in voluntary blood donation.


SI No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Abu Toyab Sk, Asst. Prof. Dept. of History	Coordinator
03	Dr. Pritam Das, Asst. Prof. Education Department	Member
04	Dr. Anindya Mandal, Asst. Prof., Mathematics Department	Member
05	Dr. Alokanda Ghosh, Asst. Prof. Geography Department	Member
06	Sumit Kumar Nath, SACT of Philosophy Dept.	Member
07	Anjan Kumar, SACT of Education Dept.	Member
08	Susmita Mondal, SACT, Philosophy Department	Member
09	Achintya Mukherjee, Cashier	Member
10	Khokon Santra, NTS	Member

Functions:

The functions of the club to-

- Reduce the risk of HIV/AIDS infection among the people most specially protecting the youth by spreading awareness, informing them about right education, right attitude and right health care seeking behaviour.
- The club encourages the youth spirit to help and support people living with HIV/AIDS thereby reducing stigma and discrimination.
- The club motivates the youth by building their capacities as a peer educator and nurtures them to become a good leader.
- It promote voluntary non-remunerated blood donation among youth.




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Movie Club

Films and motion pictures is not only the media of entertainment but it plays a vital role in inspiring the people in many ways. It ensures a wide range of coverage within people and often play as a major contributor educating people through its content and approach.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Pritam Das, Asst. Prof. Education Department	Coordinator
03	Dr. Alokanda Ghosh, Asst. Prof. Geography Department	Member
04	Basanti Rani Bag, Assistant Professor of Philosophy	Member
05	Sumit Kumar Nath, SACT of Philosophy Dept.	Member
06	Sumon Ghosh, SACT, Bengali Department	Member
07	Laboni Bag, SACT, Geography Department	Member
08	Santanu Bhattacharya, NTS	Member
09	Khokon Santra, NTS	Member

Functions

- The primary function of a movie club is to provide break and relaxation among students from the regular academic stress.
- It often showcases a variety of movies from different era, society and cultures that broaden the student's horizon and help them in mental mapping a situation.
- It shows the students few biopics and stories about real life hero to motivate them to fight their hardships and conquer their dreams.




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Details of Non-Statutory Committees

Admission Committee

The admission committee's prime objective is to select qualified students from diversified background that aligns with the college's vision and mission. Balancing and maintaining the academic standards of the institution is substantially done by the admission committee.

Name	Designation
Dr. Nilanjan De, Principal (Chairperson)	Chairperson
Dr. Pritam Das, Asst. Prof. Education Department	Coordinator
Basanti Rani Bag, Assistant Professor of Philosophy	Coordinator
Abu Toyab Sk, Assistant Professor, History Dept.	Member
Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Member
Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Member
Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member
Arunima Guin, Assistant Professor, Sanskrit Dept.	Member
Sumit Kumar Nath, SACT of Philosophy Dept.	Member
Abhisekh Banerjee, SACT, Sanskrit Department	Member
Koyel Ghosh, SACT, Bengali Department	Member
Anjan Kumar, SACT of Education Dept.	Member
Susmita Mondal, SACT, Philosophy Dept.	Member
Sumon Ghosh, SACT, Bengali Department	Member
Hoimonti Banerjee, SACT, Political Science Dept.	Member
Sourav Ghosh, SACT, Sanskrit Department	Member
Laboni Bag, SACT, Geography Department	Member
Sanchita Majhi, SACT, History Department	Member
Achintya Mukherjee, Cashier	Member
Santanu Bhattacharya, NTS	Member
Rajkumar Bhattacharya, NTS	Member
Khokon Santra, NTS	Member




Principal
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Functions:

- To determine which applicants meet the college's admission standards and selects candidates who are the best fit for the institution based on the available seats.
- To affirm a holistic approach by considering not only the academic achievements but also the overall character, potential abilities and unique qualities of a student.
- To ensure diversified inclusion of students from different race, ethnicity, socioeconomic background, and geographic location.

Routine Committee

A routine committee in a college typically focuses on day-to-day operational matters for the smooth functioning of teaching learning activities of the institution.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Ruchira Chanda, Asst. Professor, Bengali Dept.	Coordinator
03	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Member
04	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member
05	Arunima Guin, Assistant Professor, Sanskrit Dept.	Member
06	Sumit Kumar Nath, SACT of Philosophy Dept.	Member
07	Sourav Ghosh, SACT, Sanskrit Department	Member
08	Hoimonti Banerjee, SACT, Political Science Dept.	Member
09	Santanu Bhattacharya, NTS	Member
10	Khokon Santra, NTS	Member

Functions:

- To create and maintain the college's class schedules and ensuring that classes schedule do not conflict with other activities.
- To allocate classrooms and lecture halls for various courses and academic activities, taking into account the capacity and specific requirements of each.
- To update and maintain the course structure, including course descriptions, prerequisites, and other relevant information.



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- To ensure the confidentiality of student records, in compliance with applicable laws and regulations.
- To schedule remedial classes, special lecture session others academic development and up gradation activities

Library Committee

Library is a collection of knowledge and the committee is playing a vital role in making it accessible for all the stakeholders of the college.

Sl No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Arunima Guin, Assistant Professor, Sanskrit Dept.	Coordinator
03	Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Member
04	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member
05	Basanti Rani Bag, Assistant Professor, Philosophy Dept.	Member
06	Sanchita Majhi, SACT, History Department	Member
07	Susmita Mondal, SACT, Philosophy Department	Member
08	Abhisekh Banerjee, SACT, Sanskrit Department	Member
09	Achintya Mukherjee, Cashier	Member
10	Santanu Bhattacharya, NTS	Member

Functions

- To work towards modernization and improvement of Library and documentation Services.
- To oversee the library budget, including allocation of funds for acquisitions, subscriptions, maintenance, and technology upgrades.
- To plan and optimizing the use of library spaces, including the arrangement of study areas, computer labs, group study rooms, and quiet zones.
- To facilitate students with e-learning facilities, NDL membership etc.
- To gather the feedback from library users to improve services, resources, and facilities.
- To ensure that the library resources and services are accessible to all students, including those with disabilities may be a focus area for the committee.




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Cultural Committee

A cultural committee in a college plays a vital role in promoting and organizing various cultural activities and events on campus. It welcomes the diverse, vibrant and inclusive cultural aspects and talents of students.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Ruchira Chanda, Asst. Professor, Bengali Dept.	Coordinator
03	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member
04	Arunima Guin, Assistant Professor, Sanskrit Dept.	Member
05	Basanti Rani Bag, Assistant Professor, Philosophy Dept	Member
06	Sumit Kumar Nath, SACT of Philosophy Dept.	Member
07	Hoimonti Banerjee, SACT, Political Science	Member
08	Laboni Bag, SACT, Geography Department	Member
09	Achintya Mukherjee, Cashier	Member
10	Santanu Bhattacharya, NTS	Member
11	Rajkumar Bhattacharya, NTS	Member
12	Khokon Santra, NTS	Member

Functions:

- To plan, organize, and execute various cultural events and activities on the college campus.
- To identify welcome, nurture and appreciate the talents of students in various cultural domains.
- To organize cultural events to celebrate various religious festivals
- To spread awareness among students about cultural diversity and sensitivity by organizing events that celebrates different cultures, traditions, and festivals.
- To foster a more inclusive and harmonious college community.




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Computer & Science Awareness Committee

The committee plays a vital role in making students more technically aware and swift along with helping them to use the computer in their regular studies.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Pritam Das, Asst. Prof. Education Department	Coordinator
03	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Coordinator
04	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member
05	Sourav Ghosh, SACT, Sanskrit Department	Member
06	Sumon Ghosh, SACT, Bengali Department	Member
07	Laboni Bag, SACT, Geography Department	Member
08	Anjan Kumar, SACT of Education Dept.	Member
09	Khokon Santra, NTS	Member
10	Achintya Mukherjee, Cashier	Member

Functions:


- 1.To create opportunities for students to network with professionals in computer science and related fields can help students build connections and explore potential career paths.
- 2.Help the students to use computer for making projects and presentation for the recent course of studies.
- 3.To cultivate creativity and innovation among students.
- 4.To foster a vibrant and informed community of students interested in computer applications.

Magazine Committee

The committee is substantially responsible for enhancing creativity, innovation among student. It encourages ideas, innovative writings to inculcate creativity among students and staff of the institution.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Alokanda Ghosh, Assistant Professor in Geography	Coordinator




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03	Arunima Guin, Assistant Professor in Sanskrit	Coordinator
04	Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Member
05	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Member
06	Basanti Rani Bag, Assistant Professor, Philosophy Dept.	Member
07	Sumit Kumar Nath, SACT of Philosophy Dept.	Member
08	Susmita Mondal, SACT, Philosophy Department	Member
09	Anjan Kumar, SACT of Education Dept.	Member
10	Sourav Ghosh, SACT, Sanskrit Department	Member
11	Khokon Santra, NTS	Member
12	Santanu Bhattacharya, NTS	Member

Functions:

- To welcome and acknowledge creative thoughts from the students and all stakeholders in form of poem, story writing, essay writing etc.
- To include vision and mission of the college within the magazine framework and content.
- To establish itself as a avenue of knowledge by enhancing students' ability in writing skills, communication and personality building.

Seminar Committee

The function of a seminar committee in a college typically revolves around organizing the academic events such as seminars, workshops, symposiums, or conferences.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Alokanda Ghosh, Assistant Professor in Geography	Coordinator
03	Basanti Rani Bag, Assistant Professor, Philosophy Dept.	Coordinator
04	Dr. Pritam Das, Assistant Professor, Education Dept.	Member
05	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Member
06	Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Member
07	Koyel Ghosh, SACT, Bengali Department	Member
08	Sourav Ghosh, SACT, Sanskrit Department	Member
09	Hoimonti Banerjee, SACT, Political Science Dept.	Member
10	Achintya Mukherjee, Cashier	Member
11	Santanu Bhattacharya, NTS	Member



Nilanjan De
Principal

Functions:

- As the Seminars provide a platform for distinguished delegates, experts, scholars, and professionals to share their insights, research findings, and experiences with students, faculty, and staff, the primary function of the seminar committee's is to disseminate knowledge on various topics of interest, learn new concepts, acquire practical skills, and stay updated with the latest trends and developments in their fields.
- The committee encourages these kinds of events to facilitate networking and collaboration among participants, enabling them to establish valuable connections, exchange ideas, and explore potential career or research opportunities.
- The committee organizes seminars often extend beyond the campus boundaries to engage with the broader community. It involves not only the dignitaries from various fields but also encourage the local aspiring students to enrich by the thoughts of experts and participants.
- Moreover, the committee involves the students in various event management activities viewing to increase the event management skills amongst the students. Through these kinds of activities the committee members gain hands-on experience in planning, organizing, promoting, and executing events, honing their leadership, teamwork, communication, and problem-solving abilities in the process.

Research, Publication Committee

The committee is there to promote research oriented activities and encourage innovative mind and thinking among students and teachers of the institution. The committee is cordial in collaborating with other academic institutions in context of welcoming research from different aspect, funding and development.

Sl. No.	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Pritam Das, Assistant Professor, Education Dept.	Coordinator
03	Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Coordinator
04	Dr. Alokanda Ghosh, Assistant Professor in Geography	Coordinator
05	Abu Toyab Sk, Assistant Professor, History Dept.	Member
06	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Member




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07	Basanti Rani Bag, Assistant Professor, Philosophy Dept.	Member
08	Sourav Ghosh, SACT, Sanskrit Department	Member
09	Hoimonti Banerjee, SACT, Political Science Department	Member
10	Sumon Ghosh, SACT, Bengali Department	Member
11	Achintya Mukherjee, Cashier	Member
12	Santanu Bhattacharya, NTS	Member

Functions:

- Establish a research governance structure that includes research committees, ethics boards, plagiarism checker, fund and administrative support for researchers.
- Developing the mechanisms for evaluating and assessing the quality and impact of research conducted at the college.
- Welcoming new collaboration and promoting research ethics, organizing workshop, training, seminars etc. for students and faculties of the institution.
- Investigating the societal, environmental and others problems in the adopted village and surroundings of the college and conduct inclusive and participatory research involving all stakeholders of the institution and locals of the village.

Women's Cell

The Women Cell has been formed as a mandated body as per the guidelines of University Grants Commission issued under Section 3.2 (15) of UGC Guidelines (Prevention, Prohibition and Redressal of Sexual Harassment of women employees and students in Higher Educational Institutions) Regulations, 2015. The women's cell in the college plays a crucial role regarding the maintenance of women women safety and security; welcoming gender equity and providing wellbeing and empowerment to all the students, especially female, teachers and all stakeholders.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Coordinator
03	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member
04	Arunima Guin, Assistant Professor, Sanskrit Dept.	Member
05	Basanti Rani Bag, Assistant Professor, Philosophy Dept	Member



Nilanjan De
Principal
Tattva Sadananda Mahavidyalaya

06	Sanchita Majhi, SACT, History Department	Member
07	Laboni Bag, SACT, Geography Department	Member
08	Koyel Ghosh, SACT, Bengali Department	Member
09	Khokon Santra, NTS	Member
10	Santanu Bhattacharya, NTS	Member

Functions:

- The motto of the cell is to educate, enlighten, empower with equal opportunity and well-being of the girl students.
- Promoting gender sensitization, providing health education, career counseling, Facilitating networking and support systems among female students and staff to foster a sense of community and mutual empowerment.
- Conducting research on gender-related issues, practicing and implementing policies and practices that promote gender equity within the college and beyond.

Examination Committee

The Examination Committee is an essential component in upholding the academic standards and credibility of an institution. Its work directly impacts the quality and reliability of the assessment process, contributing to the overall educational experience for students.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Abu Toyab Sk, Assistant Professor, History Dept.	Coordinator
03	Basanti Rani Bag, Assistant Professor, Philosophy Dept	Coordinator
04	Dr. Pritam Das, Assistant Professor, Education Dept.	Member
05	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Member
06	Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Member
07	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Member
08	Arunima Guin, Assistant Professor, Sanskrit Dept.	Member
09	Sumit Kumar Nath, SACT of Philosophy Dept.	Member
10	Abhisekh Banerjee, SACT, Sanskrit Department	Member
11	Koyel Ghosh, SACT, Bengali Department	Member
12	Anjan Kumar, SACT of Education Dept.	Member



Nilanjana De
Principal
Sahananda Mahavidyalaya
Burdwan

13	Susmita Mondal, SACT, Philosophy Department	Member
14	Sumon Ghosh, SACT, Bengali Department	Member
15	Hoimonti Banerjee, SACT, Political Science Department	Member
16	Sourav Ghosh, SACT, Sanskrit Department	Member
17	Laboni Bag, SACT, Geography Department	Member
18	Sanchita Majhi, SACT, History Department	Member
19	Achintya Mukherjee, Cashier	Member
20	Santanu Bhattacharya, NTS	Member
21	Rajkumar Bhattacharya, NTS	Member
22	Khokon Santra, NTS	Member

Functions:

- Planning and organizing the logistics of examination administration including scheduling, venue arrangements, and distribution of examination materials by maintaining a proper coordination with all college staff to ensure a secure and controlled environment during examinations.
- Appointing and organizing invigilators to monitor the conduct of students during examinations and implements disciplinary actions in accordance with institutional policies.
- Regularly reviewing and updating examination policies and procedures and uploading marks to the university portal is also done by under the surveillance of examination committee.
- Staying informed about changes in educational policies and implementing necessary adjustments to examination practices.



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College Excursion Committee


The College Excursion Committee typically has a diverse range of responsibilities related to planning, organizing, and overseeing excursions or trips for students, faculty, or staff. The scope and functions of the committee can vary depending on the college's policies, budget, and the nature of the excursions, but here are common responsibilities.

Sl No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Coordinator
03	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Coordinator
04	Dr. Pritam Das, Assistant Professor, Education Dept.	Member
05	Basanti Rani Bag, Assistant Professor, Philosophy Dept.	Member
06	Sumon Ghosh, SACT, Bengali Department	Member
07	Sumit Kumar Nath, SACT of Philosophy Dept.	Member
08	Haimonti Banerjee, SACT, Political Science Dept.	Member
09	Laboni Bag, SACT, Geography Department	Member
10	Achintya Mukherjee, Cashier	Member
11	Santanu Bhattacharya, NTS	Member

Functions:

- Identifying potential destinations for excursions accomplishing and satisfying the need of the syllabus by ensuring a balance between educational content and recreational opportunities.
- Safety and risk management are the prime responsibilities of the committee. Budgeting, coordination with all the members, managing the logistics departments etc.
- Integrating cultural and social experiences into the excursion to enhance the educational value and foster a sense of community.




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College Sports Committee

The College Sports Committee is an essential component of the college that is dedicated in overseeing and managing sports-related activities within the institution. The committee plays a vital role in promoting physical fitness, providing opportunities for student-athletes, sense of leadership and teamwork by fostering a culture of sportsmanship.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Abu Toyab Sk, Assistant Professor, History Dept.	Coordinator
03	Arunima Guin, Assistant Professor, Sanskrit Dept.	Coordinator
04	Dr. Pritam Das, Assistant Professor, Education Dept.	Member
05	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Member
06	Koyel Ghosh, SACT, Bengali Department	Member
07	Susmita Mondal, SACT, Philosophy Department	Member
08	Abhisekh Banerjee, SACT, Sanskrit Department	Member
09	Sumon Ghosh, SACT, Bengali Department	Member
10	Achintya Mukherjee, Cashier	Member
11	Santanu Bhattacharya, NTS	Member
12	Rajkumar Bhattacharya, NTS	Member
13	Khokon Santra, NTS	Member

Functions:

- Developing and implementing initiatives to promote physical fitness and wellness among the students and staff.
- Arranging fitness classes, wellness programs, and health-related workshops like yoga training workshops.
- Planning and developing a comprehensive sports program that aligns with the college's goals and values.



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Web Site Committee

Website Committee or Web Development Committee, is a group responsible for overseeing the planning, development, maintenance, and improvement of an organization's website.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Coordinator
03	Dr. Alokanda Ghosh, Assistant Professor, Geography Dept.	Coordinator
04	Dr. Pritam Das, Assistant Professor, Education Dept.	Member
05	Sourav Ghosh, SACT, Sanskrit Department	Member
06	Sumon Ghosh, SACT, Bengali Department	Member
07	Anjan Kumar, SACT of Education Dept.	Member
08	Laboni Bag, SACT, Geography Department	Member
09	Achintya Mukherjee, Cashier	Member
10	Khokon Santra, NTS	Member

Functions

- Highlighting academic programs, courses, and faculty on the website to provide prospective students with valuable information.
- Providing information and resources for current students, including academic calendars, course schedules, and registration information.
- Showcasing upcoming events, conferences, and announcements on the website.
- Featuring admissions-related content for prospective students, including application procedures, admission requirements, and deadlines.
- Displaying profiles of faculty and staff members, including their qualifications, research interests, and contact information.
- Monitoring and maintaining the technical aspects of the website, including improvement in the website with respect to design, contents, etc on a continuous basis.




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Prospectus Committee

The Prospectus Committee in a college involves various tasks related to the creation, maintenance, and dissemination of the college prospectus. The prospectus serves as a crucial document for prospective students, providing them with essential information about the college.

Sl No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Abu Toyab Sk, Assistant Professor, History Dept.	Coordinator
03	Basanti Rani Bag, Assistant Professor, Philosophy Dept.	Coordinator
04	Dr. Pritam Das, Assistant Professor, Education Dept. Dept.	Member
05	Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Member
06	Arunima Guin, Assistant Professor, Sanskrit Dept.	Member
07	Sanchita Majhi, SACT, History Department	Member
08	Sumon Ghosh, SACT, Bengali Department	Member
09	Sumit Kumar Nath, SACT of Philosophy Dept.	Member
10	Sourav Ghosh, SACT, Sanskrit Department	Member
11	Achintya Mukherjee, Cashier	
12	Santanu Bhattacharya, NTS	
13	Rajkumar Bhattacharya, NTS	
14	Khokon Santra, NTS	

Functions

- Show casing detailed information about the academic programs offered by the college including various syllabus orientated and value added course structure, majors, minors, and any unique features of the curriculum.
- Highlighting the profiles of faculty members, their qualifications, areas of expertise, research contributions, and any awards or recognitions to influence the students.
- Describe the college's infrastructure, facilities, laboratories, libraries, sports facilities, and other amenities available to students to cater the students from different part of the society.
- Clearly present the fee structure for different courses, including tuition fees, examination fees, laboratory fees and any additional charges.




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- Providing detail information about various financial aid options, scholarships, and grants available to students.
- Ensure that the prospectus is available in digital formats on the college website and other online platforms.

Career Counseling Committee

The committee has been there within educational institutions to assist students in their career development and job placement.

Sl No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Dr. Pritam Das, Assistant Professor, Education Dept.	Coordinator
03	Dr. Anindya Mandal, Assistant Professor, Mathematics Dept.	Coordinator
04	Abu Toyab Sk, Assistant Professor, History Dept.	Member
05	Arunima Guin, Assistant Professor, Sanskrit Dept.	Member
06	Susmita Mondal, SACT, Philosophy Department	Member
07	Laboni Bag, SACT, Geography Department	Member
08	Sanchita Majhi, SACT, History Department	Member
09	Achintya Mukherjee, Cashier	Member
10	Santanu Bhattacharya, NTS	Member
11	Rajkumar Bhattacharya, NTS	
12	Khokon Santra, NTS	

Functions

- Helping students explore potential careers based on their interests, skills, and academic background.
- Identifying and developing skills necessary for specific careers.
- Recommending relevant seminars, various interdisciplinary workshops, and certificate course to enhance employability.
- Offering one-on-one counseling sessions to address specific concerns and provide personalized guidance.




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Scholarship Committee

College Scholarship Committee ensures that the scholarship program is fair, transparent, and supportive of students' academic and personal development. The committee plays a crucial role in the administration, evaluation, and awarding of scholarships to deserving students.

Sl No	Name	Designation
01	Dr. Nilanjan De, Principal	Chairperson
02	Abu Toyab Sk, Assistant Professor, History Dept.	Coordinator
03	Dr. Ruchira Chanda, Assistant Professor, Bengali Dept.	Coordinator
04	Arunima Guin, Assistant Professor, Sanskrit Dept.	Member
05	Basanti Rani Bag, Assistant Professor, Philosophy Dept.	Member
06	Abhisekh Banerjee, SACT, Sanskrit Department	Member
07	Koyel Ghosh, SACT, Bengali Department	Member
08	Susmita Mondal, SACT, Philosophy Department	Member
09	Achintya Mukherjee, Cashier	Member
10	Santanu Bhattacharya, NTS	Member
11	Rajkumar Bhattacharya, NTS	Member
12	Khokon Santra, NTS	Member

Functions

- Provide information about various scholarships to the students, so that the eligible one applies for.
- Ensure that scholarship policies align with the institution's mission and values.
- Work with the college administration to establish and manage the budget allocated for scholarships by allocating funds to different scholarship categories and ensure financial sustainability.
- Develop and update scholarship policies, including eligibility criteria, application procedures, and selection criteria.



A handwritten signature in blue ink, appearing to read "Nilanjan De".

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Tehatta Sadananda Mahavidyalaya
Tehatta, Purba Bardhaman


Feedback Committee

Sl No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Anindya Mandal. Asst. Prof. Dept. of Mathematics	Coordinator
03	Dr. Pritam Das, Assistant Professor, Education Dept.	Member
04	Basanti Rani Bag, Assistant Professor, Philosophy Dept.	Member
05	Abu Toyab Sk, Assistant Professor, History Dept.	Member
06	Hoimonti Banerjee, SACT, Political Science Dept.	Member
07	Sumon Ghosh, SACT, Bengali Department	Member
08	Sourav Ghosh, SACT, Sanskrit Department	Member
09	Santanu Bhattacharya, NTS	Member
10	Khokon Santra, NTS	Member

Functions

- The primary function of a feedback committee is to collect feedback from students, teachers, and alumni regarding various aspects of the college, such as academics, facilities, infrastructure, services, and extracurricular activities.
- The committee values the students' view in every aspects of the college starting from regularity in teaching-learning activities, processes of class test and internal evaluation, ICT facilities, library infrastructure, study materials, sports, canteen facilities, common room, drinking water facilities, washroom, parking and garage facilities and health care facilities. Collections of recommendations are again valued by the committee.
- The committee signifies the view of alumni in overall academic, infrastructure and extra-curriculum activities.
- The committee attempts to evaluate the structure of syllabus, and eventual functioning of class taking, examination process, teaching methods and tools from the perception of faculties. Collecting the views of faculties regarding the overall infrastructural facilities including, library, toilet, ICT, canteen, garage etc. is prime function of the committee.




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IPR Cell

Intellectual Property Rights (IPR) is important for higher education institutions to protect the Intellectual Property (IP) of stakeholders created through research and development.

SI No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Anindya Mandal, Asst. Prof. Dept. of Mathematics	Coordinator
03	Dr. Alokanda Ghosh, Asst. Prof. Dept. of Geography	Coordinator
04	Dr. Pritam Das, Assistant Professor, Education Dept	Member
05	Dr. Ruchira Chanda, Asst. Prof. Bengali Department	Member

Functions

- It organizes seminars, webinars and special lectures to provide a clear understanding of the rights and responsibilities of the faculty, staff, and students on the importance, of Intellectual Property Rights (IPR).
- To work on collaborative research and promote IP transfer.

Internal College Green Committee

SI No	Name	Designation
01	Dr. Nilanjan De, Principal (Chairperson)	Chairperson
02	Dr. Anindya Mandal, Asst. Prof., Mathematics Department	Coordinator
03	Dr. Alokanda Ghosh, Asst. Prof. Geography Department	Coordinator
04	Sumon Ghosh, SACT, Bengali Department	Member
05	Laboni Bag, SACT, Geography Department	Member
06	Sourav Ghosh, SACT, Sanskrit Department	Member
07	Susmita Mondal, SACT, Philosophy Department	Member
08	Dwip Ghosh, Student, Geography Honours	Member
09	Kaustav Paul, Student, Geography Honours	Member
10	Soumi Bag, Student, Geography Honours	Member
11	Bidisha Bhattacharya, Student, Geography Honours	Member



A handwritten signature in blue ink, likely of the Principal, written over the stamp.

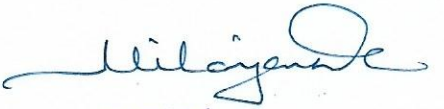
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12	Adrit Chaterjee, Student, Bengali Honours	Member
13	Subhadeep Dey, Student, General	Member
14	Santanu Bhattacharya, NTS	Member
15	Khokon Santra, NTS	Member

Functions

- The main focus of the committee is to establish the college as a pivot of environmental teaching and learning
- It focuses on developing rational beings from the students and all stakeholders who can act wisely, logically giving utmost importance to the intrinsic value of the nature and environment.
- The committee assures that the college would behave responsibly towards its own campus along its benevolent environment that encompasses us.




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