

# **TEHATTA SADANANDA MAHAVIDYALAYA**

Tehatta, Purba Bardhaman, West Bengal



**Short Term and Long Term  
Institutional Perspective Plan  
(2018 – 2023)**

### *Short Term Institutional Perspective Plan*

| Sl. No. | Institutional Perspective Plan                   | Short Term Goals                                     | Long Term Goals  |
|---------|--|--|--|
| 1       | <b>Ensuring Good Governance</b>                  | Formation of Governing Body                          | Decentralize leadership  |
|         |  | Formation of Internal Quality Assurance Cell (IQAC)  | Create statutory committees  |
|         |  | Institutional perspective goals setting              | Establishing structured organization                                     |
|         |  | Establishing internal audit committee                | Establishing and enhancing E-governance                                  |
|         |  | Code of conduct and policy formulation               | Vision and Mission of the institution development and their articulation |
|         |  | Annual report preparation & submission               | Institutional perspective goals deployment                               |
|         |  | Regular academic audit                               | Policy approval and regular implementation                               |
|         |  | Regular financial audit                              | Establishing fair and transparent performance appraisal system           |
|         |  | Regular environmental audit                          | Promoting best practices   |
|         |  | Regular Energy audit                                 |  |
| 2       | <b>Getting Accreditation from Statutory Body</b> | Permanent affiliation from The University of Burdwan | Getting NAAC accreditation   |
|         |  | Applying for Section 2(f) and 12(B)                  |  |
|         |  | Preparation for NAAC accreditation                   |  |
| 3       | <b>Ensuring Welfare</b>                          | Recruit diversified faculty                          | Encouraging performance appraisal system through CAS                     |

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|   | <b>for the Staff</b>  | Sponsorships are there to attend faculty development, seminars and training courses. | Granting all kinds of leave as per norms  |
|   |   | Membership in NPTEL local chapter  | Encouraging students and teachers for participating in value-added course and faculty development courses respectively                |
|   |   | Providing medical allowance and benefit of West Bengal Health Scheme                 |   |
|   |   | Giving festival advance to non-teaching staff  | Benefit of GPF, New Pension Scheme, Free Wi-fi facilities   |
| 4 | <b>Offering Quality Education</b>                                   | Implementing academic plan as per CBCS norms   | Implementing academic plan as per CBCS norms and doing regular academic audit   |
|   |   | Use blended teaching methods   | Development of teaching aids, e-learning resources, Adoption of ICT   |
|   |   | Encourage ICT awareness among students and teachers                                  | Enhance teaching-learning processes with more effective student friendly procedure by involving students in more applied studies.     |
|   |   | Host institution for IIRS-Derhadun outreach program                                  | Implement transparent evaluation  |
|   |   | Digitization of library and organizing webinars and seminars on NDL                  | Organizing webinars and seminars on various study topics  |
|   |   | Record and upload video lectures   | Offering resource mobilization program and designing MOOCs for students   |
| 5 | <b>Ensuring Student's Development and Participation and Welfare</b> | Budget allocation for student development programmes and activities                  | Offering Value-added, Certificate and Add-on courses for personal development   |
|   |   | Formation of student council   | Career counseling cell and placement cell for student   |
|   |   | Student's representation in various committee and cell                               | For physical, mental and spiritual development of the student establishing gymnasium, yoga centre and indoor- outdoor game facilities |
|   |   | Rewards & recognitions of achievers  |   |
|   |   | Participation in extracurricular activities organized by NSS and departments         | Encouraging student's participation in various local, regional and inter college competition, science competition etc.                |

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|   |  | Participating in social and welfare activities organized by NSS   | Student welfare and offering concessions  |
|   |  | Offering various scholarships   | Strengthening Women Cell and foster women empowerment.  |
| 6 | <b>Encouraging Research and Innovation</b> | Encourage publication in high-quality journals.   | Continuous activities under collaborations and MOUs.  |
|   |  | Developing collaboration and MOU with various institute   |   |
|   |  | Encouraging in- service Ph.D.   | Integrating research oriented activities for the betterment of neighboring society in context of agriculture and environment development, social and rural development. |
|   |  | Awareness seminar organization on IPR and Copy right  | Encouraging innovative research, publications along with applying for govt. sponsored various research grants.  |
|   |  | Publication of institute's own multi-disciplinary research journal  |   |
|   |  | Create fund to give minimum support for participation in seminars   |   |
| 7 | <b>Building Relationship</b>               | Collaborate for educational experiences.  | Establish a career guidance cell and giving placement opportunity through placement cell  |
|   |  | Participation in NIRF ranking   | Strengthen the institution's reputation by popularizing vision, mission, and values.  |
|   |  | Continuous activities under collaborations and MOUs through faculty exchange and other student centric activities | Building relationship with the neighboring schools for more academic cohesiveness and student support   |
|   |  | Collaborate with local bodies and panchayet of adopted village  | Track and enhance alumni visits and formation of strong alumni association  |
| 8 | <b>Financial Management</b>                | Framing purchase and financial policies   | Implementing purchase and financial policies and attract more funds from various govt. and govt. sponsored institution through application and project proposal         |
|   |  | Effective functioning of purchase committee   | Budget formulation & approval through Finance Committee   |

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|    |   | Plans for emergency fund   | Periodic Financial Audit  |
| 9  | <b>Developing Infrastructure</b>                  | Construction of new Smart Class rooms, Seminar halls   | Enhancing library facility and regularize not only for college staff and students but for the village enthusiasts.                                |
|    |   | ICT enabled teaching –learning facilities  | Getting Affiliation for opening new science department  |
|    |   | Library infrastructure up gradation and E-library facility, subscription of journals and e-resources |   |
|    |   | Modernization of laboratory & equipment  | 20 kilowatt Solar PV system installment for restricting the use of conventional energy<br>Aspiring green coverage for more than 30% of total area |
|    |   | System up gradation and enhance internet bandwidth   |   |
|    |   | Safety & Security management and swift addressing of grievance from the grievance redressal cell     | Maintaining hygiene and solid waste management through more scientific approach   |
|    |   | Medical facility and seek room facility  | Developing lecture capturing system   |
|    |   | Developing sports (indoor/outdoor) facilities  | Reduce power usage and spreading awareness  |
|    |   | Rain water harvesting and use in various activities  | Boundary wall creation  |
|    |   | Construct own play grounds and an auditorium   | Recycling waste water and use for gardening and plantation  |
| 10 | <b>Community Services and Outreach Activities</b> | Adopting village for community development, spreading awareness and environmental sustainability     | Providing laboratory support and free lectures to the nearby higher secondary school  |
|    |   | Identify community and social development work   |   |
|    |   | Conducting awareness camps by NSS  | Conduct environmental cleanliness and awareness program   |
|    |   | Conduct regular Red Ribbon Club activities and Free Eye Checkup by NSS                               | Identify challenges of society for development work   |