



TEHATTA SADANANDA MAHAVIDYALAYA

A West Bengal State Govt. Aided Degree College

AFFILIATED TO UNIVERSITY OF BURDWAN

— Estd.- 2013 —

P.O.- TEHATTA ★ DIST.- PURBA BURDWAN ★ PIN- 713122

M. :- 9831278235 • E-mail : tehatta.sadananda.mahavidyalay@gmail.com • Website : www.collegetsm.in

Internal Quality Assurance Cell (IQAC)


ACTION TAKEN REPORT

2018 – 2019

1. This year permission has come from authorities to introduce Honours courses in three new subjects, Geography (15 candidates), Education (25) and History (25),
2. Books and Lab instruments purchase as per undertaking given to Burdwan University, Inspector of Colleges for introduction of three new Honours courses i.e. Geography, Education and History.
3. The seat capacity for Bengali honours has been extended from 25 seats to 35 seats.
4. Rakhibandhan Utsav was celebrated by the Students' and staff members of the college in the adjacent, adopted village amid great enthusiasm. People of all creed and caste and religion met together and the students greeted everybody by binding the holy thread of love and equality and friendship.
5. A praiseworthy cultural programme on 5th September – 'Teachers Day' where felicitated all the teachers and non-teaching staff members of the college. They performed a 'sruti natya' too in the programme. All G.B. members appreciated such celebration and thanked everybody concerned, for the success of the programme.
6. Introduce annual Report of the college for the session 2017-18 for approval. The report intended to keep record of all the activities, work, programmes, projects, results, earning and expenditure, and everything that happened to this college within the said academic session. This report has already been published.
7. Introducing the permanent website of the College. A permanent official website will be made at the earliest, displaying all necessary information of the college and offering scope for interaction to whom it may concern. The website of a reputed college may be taken here as a model.
8. Successfully completed the submission process of Bio-data and supporting documents of all teaching and non-teaching staff in the college to IQAC


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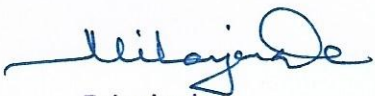



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9. Successfully organized college Annual Sports on 17.01.2019. Students' spontaneous participation makes them successful.
10. Two State Level Seminars organized successfully named (i) Education in Rural India: Scopes and Challenges on 16.03.2019 (Saturday) Convener – Dr. Pritam Das, Assistant Professor in Education & T.I.C and Philosophy and (ii) Theory of Literature: Why should we read Literature on 19.03.2019 – (Tuesday), Convener – Dr. Banibrata Goswami, Associate Professor in English & IQAC Coordinator
11. Observed International Language Day on 21.02.2019. The college teachers and students participated in various cultural programmes on this occasion.
12. Online Admission portal finalized for online admission of 2019-20 first semester students, needed online admission portal which linked with our website. Students filled up their admission form, collected their merit panel and admitted our institute through online fees transfer.
13. Successfully Introduced New Classes for Music, Recitation and Courses for Computer and Spoken English.
14. Observed 15th August/ Independence day in the college with a number of activities like Provat Feri, Sit and Draw Competition, Quiz contest among school and college participants, cultural function and Poetry festival.
15. Organized A National Seminar on Vidyasagar in collaboration with Bharat Vidya Charch Kendra, Bardhaman on 31st August, 2019.
16. Introduction of one special/ invited lecture in a week (for 5 weeks). This initiative will help the college to get good credentials under NAAC assessment.
17. Organized other Seminars/ Conferences/ Workshops Organized on 2018-2019 – (i) Anti-Ragging Awareness Programme on 28.08.2018, (ii) Sexual Harassment Awareness Training Programme on 07.09.2019, (iii) Needs and Importance of Career Development.
18. Introduced two Add-on Course in this year 2018-19 i.e. (i) English skill development course (07.09.2018 - 08.02.2019), (ii) Develop your knowledge in computer (16.02.2019 - 22.06.2019)


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2019 – 2020

1. Introduced CCTV coverage of all the college rooms and corridors is very essential due to security reasons.
2. Important documents submitted by Dr. Alokanda Ghosh having been awarded her Ph.D. degree for University of Burdwan in Geography. Dr. Ghosh applied for three admissible increments in her salary for this. College makes a prayer to D.P.I. for this and submitted the supportive documents submitted by Dr. Alokanda Ghosh to the college Office.
3. Two guest teachers recruited for Music, Recitation courses on a completely contractual basis. Named (i) Mrinmoy Sidhanta (Music), (ii) Susanta Mandal (Recitation).
4. The important process started for the update of the Teachers Service book of Teachers.
5. Organized International Seminar was held on 03.01.2020. The name of the seminar was "India and the Making of her Identity through Ages : An Empirical Quest". The Resource Persons were (i) Dr. Prasanta S. Bandyopadhyay, Professor, Department of History & Philosophy, Montana State University, USA (ii) Dr. Sanjay Pramanik, Associate Professor, Department of Bengali, Vidyasagar College (Evening), Kolkata. (iii) Sri. Haromohan Bandyopadhyay, Renowned Critic and Author, Bardhaman. Name of seminar conveners are Arunima Guin (Asst. Prof., Dept. of Sanskrit) and Basanti Rani Bag (Asst. Prof. Dept of Philosophy).
6. Introduced some academic awards for this year will be given to the deserved students. The awards were donated by some teaching and Non-teaching staff. The programme will be organized on 21.02.2020 on the occasion of International Mother Language Day.
7. Successfully organized college Annual Sports on 16.01.2020. Students' spontaneous participation makes successful.
8. Observed International Language Day on 21.02.2020. The college teachers and students participated in various cultural programmes on this occasion. College also takes initiative for an academic award ceremony for deserving students.

Pritam Das

**IQAC
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9. Some applications receive by the TIC for NOC of RC and OP course and permitted by the authority.
10. Conducted developmental works like garden fencing and pond renovation.
11. The process for SACT approval is already completed successfully Higher Education Department, Govt. of West Bengal has sent approval for all Ten Guest Teachers of the college who henceforth will be designated as SACT/ State Aided College Teachers.
12. Construction completed of the extension of the width of the preset college road from eight feet to 12 feet at least of the college Entrance road.
13. Successfully completed the new college Garden and Tree Plantation of the garden, 300 saplings (Segun and Mehagini with Large Leaf) will be planted in that garden.
14. Setup successfully a quarantine center at college and Sanitization at the new Annex Building of the college(Under construction) had been used by local people as a Quarantine Centre for Covid-19 infection for migrant village people who had arrived from other states. Entire college building was sanitized as per Govt. rule and guideline before the normal activities resume.
15. College successfully organized Covid-19 Awareness programme in spite of extremely poor financial conditions, especially among its students.
16. Other Seminars/ Conferences/ Workshops Organized on 2019-2020 – (i) Seminar on Rabindranath Tagore: Songs and Poems on 12.07.2019, (ii) Seminar On “World War II: Some Political Issues & an Overview” on 19.07.2019, (iii) Seminar on Environmental Education on 26.07.2019, (iv) Geography Departmental Seminar on Concept of Human Resource on 02.08.2019, (v) A seminar on an Awareness’ of Ragging and Anti Ragging on 09.08.2019.
17. Five Add-on Course introduced in this year 2019-20 – (i) Computer: an Educational Resource (08.02.2020-01.09.2020), (ii) Situational Conversation Course (09.08.2019-06.01.2020), (iii) Abridge Diploma (05.02.2020-14.10.2020), (iv) Nazrul Geeti (08.08.2019-19.12.2019), (v) Disaster Management (02.07.2019-25.09.2019).


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2020 – 2021

1. Successfully completed the 2n phase of college garden making and tree plantation procedure to make the college green zone.
2. Successfully taken record of online classes in Covid-19 Situation and also the class record.
3. Successfully organized Saraswati puja in college this year too, like the previous year. The puja will be held with a strict maintenance of Covid-19 pandemic guidelines.
4. A Prayer made for creation of 38 Additional Teaching Posts as per Order No. 1199-Edn (CS) 10M-62/2001, dated 27.09.2018 to Higher Education Department, Bikash Bhavan. Action taken in this matter as per Govt. order but no post allotted till now.
5. An official timeline board prepared and hung for displaying the names of Presidents and TIC/ Principals working in this college at the Principal's chamber.
6. IQAC applied and received four ISBN Numbers for our college book which was sanctioned by Raja Rammohun Roy National Agency for ISBN.
7. Successfully completed 7 years of financial audit work by the Govt. appointed auditor from the year of 2013-14 to 2019-20.
8. Successfully completed a National Seminar on Sri Chaitanya Mahaprabhu on 27.03.2021 (Saturday).
9. Successfully completed the work of DDO change after joining the Principal, Dr. Nilanjan De.
10. Successfully completed the work of Operators change of the college Bank accounts after joining the Principal, Dr. Nilanjan De.
11. Selected Nodal Officer as Mr. Abu Toyab Sk, Assistant Professor in History and Joint Assistant as Ms. Basanti Rani Bag, Assistant Professor in Philosophy for Student credit card system


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12. Organized Webinars i.e. (a) Prevention of COVID – 19 Pandemic in Social Life - organized by IQAC of College on 11.06.2021, (b) Mental Support of College Students in COVID – 19 Pandemic Crisis - organized by IQAC of College on 12.06.2021 and (iii) Health and Stress Management with Yoga in Pandemic Days and virtual yoga programme among college students.

13. Introduced National Digital Library (NDL) and Dr. Alokanda Ghosh, Assistant Professor of geography and NAAC Coordinator of Tehatta Sadananda Mahavidyalaya selected as coordinator of NDL

14. Introduced Local Chapter Tehatta Sadananda Mahavidyalaya for MOOCs or Swayam Platform.

15. The College organized a Cultural Programme named “Barsha Japan” on 27.06.2021 and ii) A webinar. Online Class related webinar.

16. Other Seminars/ Conferences/ Workshops Organized on 2020-2021 – (i) Directories for Banning Ragging & Anti-Ragging Measures on 11.09.2020, (ii) Sexual Harassment Prevention Webinar 2020 on 26.11.2020, (iii) Uchha Siksha o Karmakshetra Chatra Chatrider Kichu Samasya, Samadhan o Sambhavna Pathanirdesh (উচ্চশিক্ষা ও কর্মক্ষেত্রে ছাত্রছাত্রীদের কিছু সমস্যাঃ সমাধান ও সম্ভাবনার পথনির্দেশনা) on 30.06.2021

17. Introduced Four Add-on Course introduce in this year 2020-21 – (i) Improving computers skill (20.02.2021-08.05.2021), (ii) Courses in Spoken English & Personality Development (08.08.2020-11.12.2020), (iii) Abritite Bivakar (10.02.2021-22.06.2021), (iv) Rabindra Sangeet (06.08.2020-03.12.2020)


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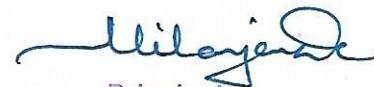
2021 – 2022

1. An Online College Magazine was already published. Students and teachers are participating with their writings in it.
2. College Website activation process is successfully completed.
3. College received Permanent Affiliation from University of Burdwan. The University inspection team visited our college and was satisfied. Permanent Affiliation Order No.: IC/Permanent Affln./S-213/949, Dated - 29.03.2022
4. Introduced W.B. Health Scheme for Asst. Professors and Non-teaching staff of college.
5. The establishment of the SWAYAM-NPTEL Local Chapter of our college is successfully completed.
6. Submission of NIRF Application for 2021-22 of the college is successfully completed.
7. The pending work of AISHE Data submission for 2020-21 of the college is successfully completed.
8. Covid-19 Vaccination Camp for students of our college was already organized on 30.09.2021 successfully.
9. Published a book from our college with ISBN entitled “Women: The Unsung Warrior” – edited by Dr. Ruchira Chanda, Assistant Professor in Bengali, Tehatta Sadananda Mahavidyalaya.
10. The Academic Calendar for 2022 has already been created..
11. Successfully organized Saraswati puja in college this year too, like the previous year.
12. Observed International Language Day on 21.02.2022. The college teachers and students participated in various cultural programmes on this occasion.



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13. Successfully organized college Annual Sports on 04.03.2022. Students' spontaneous participation makes them successful.
14. Organized cultural programmes i.e. of "Nobin Boron" and "Basanta Utsav". Students spontaneous participation in cultural events makes it successful.
15. Established Alumni Association.
16. Completed OP and RC of UGC teachers for CAS. Teachers were (i) Dr. Pritam Das, Assistant Professor in Education, Refresher Course for Stage I-II, (ii) Basanti Rani Bag, Assistant Professor in Philosophy, Orientation Programme for Stage I-II, (iii) Anindya Mandal, Assistant Professor in Mathematics, Orientation Programme for Stage I-II, (iv) Dr. Ruchira Chanda, Assistant Professor in Bengali, Refresher Course for Stage II-III
17. An application made by the college with relevant documents to the U.G.C through the University for registration under section 2(f) & 12(B).
18. Introduced Vidwan Portal for teacher's profile information capture on the Portal was already updated till now and it was also made linked with our official college website.
19. Celebrated Rabindranath Tagore's birthday with cultural programmes. College Students and teachers are participating in dance, recitation and singing.
20. Eleven Seminars/ Conferences/ Workshops Organized on 2021-2022 i.e. (i) Online resources for Education & research rules & tools on 3.07.2021, (ii) ICT tools for effective teaching on 10.07.21, (iii) "Krida Bishayak Antarjalik Alochana Chakra / ক্রীড়া বিষয়ক আন্তর্জাতিক আলোচনা চক্র" on 15.07.21, (iv) "Academic administrative Affairs Emphasizing the promotion of college teachers Under CAS" on 03.09.2021, (v) "An Awareness Webinar on Anti Ragging" on 17.09.2021, (vi) Webinar on Gender Sensitization on 05.11.2021, (vii) "Prachin Bharatio Shiksha Paddhati ebong tar bartaman prasangikta/ প্রাচীন ভারতীয় শিক্ষা-পদ্ধতি এবং তার বর্তমান প্রাসঙ্গিকতা" on 24.01.2022, (viii) Online webinar on NDLI on 13.02.22, (ix) "Awareness and Knowledge associated with autism spectrum disorder among college students" on 07.04.2022, (x) "Career Counseling" on 13.05.2022, (ix) NAAC Provisional accreditation (PAC) on 26.05.2022.
21. Nine Add-on Course introduced in this year 2021-22 i.e. (i) Computer: An essential tool in education process (12.02.2022-28.05.2022), (ii) Advance Spoken English Course (06.08.2021-27.12.2021), (iii) Abriti Sikkhon (06.08.2021-27.12.2021), (iv) Lok Sangeet (05.08.2021-23.12.2021), (v) Yoga: Role of Yoga in all round Development of Human Life in 21st Century (16.08.2021-08.10.2022), (vi) Bangla Loko Sanskrit o Sahitto (15.03.2022-12.05.2022), (vii) Spoken Sanskrit (28.02.2022-22.04.2022), (viii) Understanding Ancient History with Coins (25.03.2022-28.05.2022), (ix) Value Education (08.03.2022-17.05.2022).

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2022 – 2023

1. College found permanent affiliation from the Burdwan University last year 2022 and after getting the permanent affiliation order IQAC was suggested for UGC 2(f) and 12(b) application. Now application process for UGC 2(f) and 12(b) with all prescribed supporting documents is completed. College already submitted all documents to UGC office, New Delhi by Registered post.
2. The college established in the year of 2013 but the foundation day is not mentioned anywhere. IQAC finalize the College Foundation Day after several meetings and discussions.
3. After Covid – 19 pandemics in IQAC meeting it was decided that the College Magazine 'Uttoran' will publish and will distribute to all students. The publication work conducted by the magazine committee.
4. In IQAC meeting it was decided that our college students will participate in cultural programme organized by W.B. Govt. named "Egiye Bangla" and students were participated in the category of Singing, dancing and recitation.
5. As per decision of IQAC meeting the College was organized International Yoga Day celebration on 21.06.2022.
6. In IQAC meeting it was decided that a Webinar will organize for NAAC provisional accreditation. The webinar organized successfully.
7. Student – Teacher meeting organized for first semester students' admission.
8. After transfer of English teacher, the post is vacant. IQAC concerned about the students' needs which was raised in IQAC meeting and after GB meeting college submitted requisition to WBCSC for Assistant Professor in English.
9. In the IQAC meeting it was clear that the quantity of library books is not sufficient for students. College needs to purchase some books. As per library committee budget some books are already purchased.
10. In the IQAC meeting, discussed the needs of Blackboard, ceiling fans and stand fans for classrooms and library is not sufficient for students. College needs to purchase some Blackboard, Ceiling fans and stand fans. As per proper procedure Blackboard, Ceiling fans and stand fans are already purchased.
11. In IQAC meeting the agenda of NOC for Ph.D. of Arunima Guin (Assistant Professor in Sanskrit) was placed and sanctioned and forwarded to G.B. meeting. After G.B. meeting NOC of Ph.D. was sanctioned.
12. Three SACT (State Aided College Teacher) Teachers applied for NOC (No Objection Certificate) to college for WBCSC (West Bengal College Service Commission) interview named (i) Ms.


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- Hoimonti Banerjee, (ii) Ms. Koyel Ghosh and (iii) Mr. Sourabh Ghosh. In IQAC meeting the appeal was approved and after approve in GB meeting some SACT teachers are already perform their interview and some subject's interviews are not started till now.
13. As per decision of IQAC meeting the College started Add-on course 2022-23
 14. As per NAAC Accreditation letter dt. 21.07.22 the IQAC arranges a meeting and it was decided that College will participate as soon as possible in NAAC Accreditation process. The NAAC documentation work is already started.
 15. Education and Geography departments are conducted Educational Excursion successfully.
 16. As per annual work this year also Quality / Academic Audit, Green Audit and Gender Audit conducted under supervision of IQAC
 17. Four Solar powers lights and a Projector installed at the college campus.
 18. Data upload successfully in Ucca Siksha Portal.
 19. NIRF participated successfully
 20. AISHE portal data submitted successfully
 21. An application made for Govt., nominee and university nominee for CAS to University of Burdwan.
 22. Documents submitted for boundary for MP LAD fund
 23. Online payment system introduced for students (SBI collect)
 24. A National Seminar organized on 12.05.2023 titled "Emerging trends in Indology and Tagore Research"
 25. Organised successfully of Self-defense course
 26. Self-appraisal diary for teaching staff maintained successfully by the faculties.
 27. A Notice regarding "NAAC accreditation 100% colleges in West Bengal" received from Higher Education Department, Govt. of West Bengal. IQAC of the college decided in the meeting that the college will participate in NAAC accreditation.
 28. Procurement of LMS for library process is completed.
 29. Annual Academic Audit, Gender Audit, Financial Audit, Green Audit documents already prepared.


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